

Volunteer Role Profile

Volunteer Role Type: Community Fundraising Volunteer

Reports to: Community Fundraiser

Volunteering Hours: To be arranged

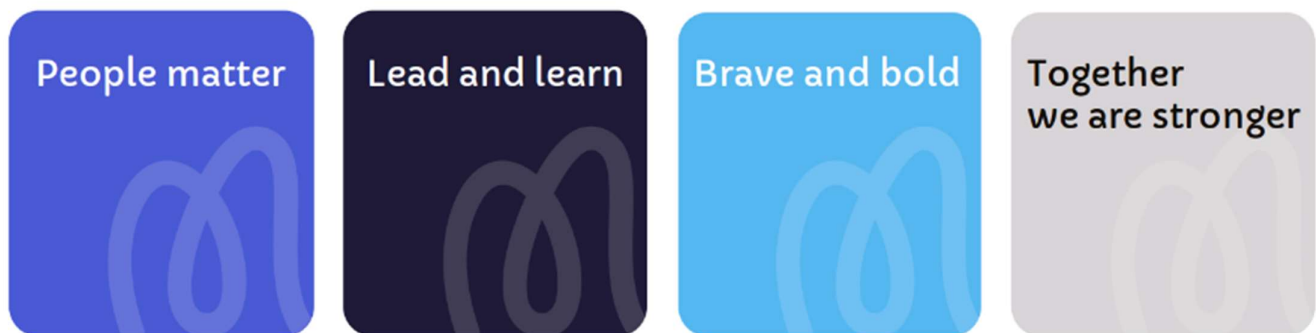
Our registered volunteers need to be over 18. Under 18's volunteer in the community and at events but need to be with a parent/guardian

Department and Location of Volunteering: Local community

Purpose of Volunteering Role: Help promote fundraising in local areas:

The main purpose of this role is to support the Moya Cole Hospice community fundraising team in local areas by managing collection tins, organising or co-ordinating bucket collections, delivering leaflets and posters and being an ambassador for Moya Cole Hospice in your local community.

The Volunteering Role will model our core values



Tasks and Activities to be Undertaken

- Placing and managing collection tins within your chosen community.
- Collecting at or co-ordinating local bucket collections.
- Delivering leaflets and flyers for upcoming hospice events.
- Being an ambassador for Moya Cole Hospice at any required events.
- Helping out at hospice events – such as our Summer and Christmas Fairs
- Keeping your Community Fundraiser updated with any activities.

Qualifications/Skills/Experience

- Motivated to help make a difference
- Have a good local knowledge
- Are friendly and hardworking
- Are organised and reliable
- Comfortable using the computer and the internet
- Ability to communicate in a confident manner to a range of different groups

Training and Support Provided

- Full induction and ongoing training
- Information and materials to help you carry out your role effectively
- Ongoing support and supervision in your role
- Experience of working in the charity sector
- The opportunity to learn new skills and meet new people.
- Reimbursement of out of office expenses incurred while carrying out activities for Moya Cole Hospice, e.g. travel, lunch (in line with the hospices reimbursement of expenses policy)
- Volunteer get-togethers
- Online mandatory training will need to be completed asap after commencing

Safeguarding

Any post holder within the organisation will be expected to undertake safeguarding training appropriate to their role and adhere to safeguarding policies and procedures. All staff must work in accordance with their statutory roles and responsibilities in relation to safeguarding in accordance with the Working Together to Safeguarding Children 2023, The Care Act 2014, and Prevent Duty 2015.